



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Joanne Sturges, Executive Officer  
Clerk of the Board of Supervisors  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Executive Director of the Community  
Development Commission

At its meeting held March 4, 1997, the Board took the following action:

68

Supervisor Antonovich made the following statement:

"The Community Development Commission applied for and has received a grant award for the benefit of the County of Los Angeles in the amount of \$150,000 from the Economic Development Administration (EDA) of the United States Department of Commerce to establish the Office of Small Business Participation and provide operating funds for one year. The Community Development Commission is willing to commit \$50,000 in in-kind space and supervisory support to match the grant. This EDA award, which accomplishes the intent of the initial motion, must be signed and returned today."

Therefore, Supervisor Antonovich made a motion that the Board take the following actions:

- a. Authorize the Executive Director of the Community Development Commission to execute all documents required to receive and implement a \$150,000 grant from the United States Department of Commerce, Economic Development Administration (EDA) to create a County Office of Small Business Participation, and to execute all contracts including any amendments which may result from the approved EDA grant.

(Continued on Page 2)

- b. Approve the inclusion of the EDA grant funds, and approved positions specified in the grant application which include one manager, one clerical assistant and interns into the Commission's budget with the positions to be retained as long as funding is available;
- c. Authorize the Executive Director of the Community Development Commission to provide \$50,000 in in-kind contributions as required by the grant, with no increase in net County cost;
- d. Instruct the Executive Director of the Community Development Commission, in consultation with the County Contracting and Purchasing Council, to appoint a steering committee composed of appropriate County and private sector officials to develop and implement the processes to provide centralized information on bids and contracts over \$25,000.00, and when the system is activated, direct all departments to verify in all Board letters requesting approval of contracts that the contract opportunity had been filed with the Office of Small Business Participation; and
- e. Instruct the Executive Director of the Community Development Commission, in consultation with the County Contracting and Purchasing Council, for the first year to report on a quarterly basis to the Board on the status of the Office of Small Business Participation and the progress on meeting its goals, and to provide a yearly update thereafter.

Carlos Jackson, Executive Director of the Community Development Commission, addressed the Board

Supervisor Yaroslavsky made a suggestion that Supervisor Antonovich's motion be adopted with the understanding that the establishment of the Office of Small Business Participation, created by grant money received from the Economic Development Administration, will not be sustained using General Fund money if the Federal funding ends.

(Continued on Page 3)

Syn 68 (Continued)

After discussion, on motion of Supervisor Knabe, seconded by Supervisor Molina unanimously carried (Supervisor Burke being absent), Supervisor Antonovich's motion was adopted with the understanding that establishment of the Office of Small Business Participation, created by grant money received from the Economic Development Administration, will not be sustained using General Fund money if the Federal funding ends

10304-6.com

Copies distributed:

- Each Supervisor
- Chief Administrative Officer
- County Counsel
- Auditor-Controller
- Director of Personnel